

# DIGITAL AND SECURE ARCHIVING WITH COMPACER ARCHIVE

Legally compliant and audit-proof  
archiving of your documents



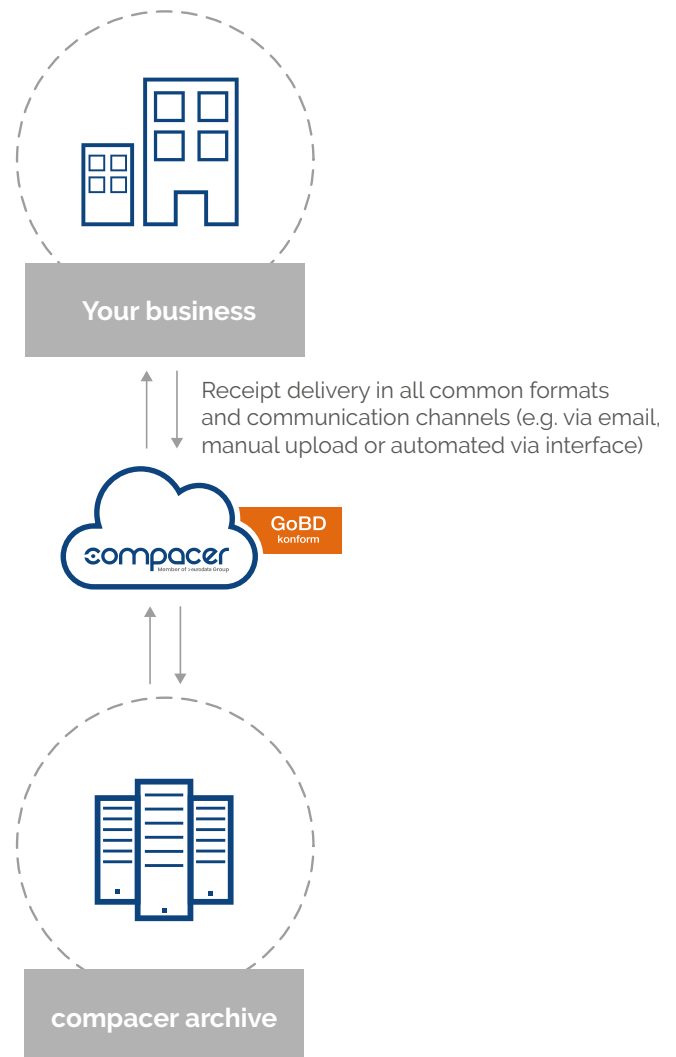
# digital and secure archiving with compacer archive

## Legally compliant and audit-proof archiving of your documents

**compacer archive** is the **convenient digital solution** for the **secure** and **legally compliant** archiving of your company data. With **compacer archive**, it is not only your day-to-day business documents that can be **stored digitally in a space-saving manner** and **retrieved more quickly**. Your records, which must be retained, are **also archived in a legally compliant and audit-proof manner**. According to the law, tax-relevant data in electronically evaluable form must be stored for six to ten years if it has been received digitally, e.g. as a PDF, or if paper documents have been digitised. Full, unsecure filing cabinets are a thing of the past. With compacer's digital archiving solution, you can **significantly reduce** your paper-based processes and make them **centrally available**. **compacer archive** meets the requirements of the tax authorities for **protection against unauthorised external access**, as well as **access restrictions** for various employees or departments within a company. Your entire data transfer is **logged in accordance with GoBD**. All invoices, attachments, conversion, and processing logs are archived in a revision-proof and **tax compliant** manner. This guarantees **tamper-proof** and **audit-proof archiving**.

**compacer archive** also ensures that documents can be **quickly retrieved** and researched by authorised users and that **retention periods** are adhered to. In addition, **compacer archive gives you** auditor access to specific folders and time periods – making your next **tax audit** a breeze.

### LEGALLY COMPLIANT LONG-TERM ARCHIVING



HOW MODERN ARCHIVING WORKS: SECURE, EFFICIENT AND MOBILE!

## The cloud-based **compacer archive** offers you an all-inclusive service:

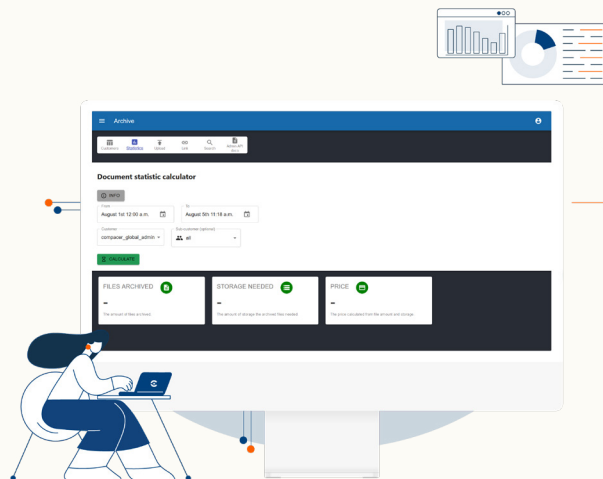
- mobile use
- maximum security
- predictable costs
- Migration of legacy data

What it means for you: Whether it is invoices, contracts or other important documents, with **compacer archive** you have everything centrally stored and clearly organised. At the same time, you can access them from anywhere. Seamless integration with edbic and edpem is also possible.

**compacer archive** is hosted in the high-performance data centre of **eurodata**, the parent company of **compacer**, in Saarbrücken, Germany. This is ISO/IEC 27001 certified and guarantees the highest security standards – both technologically and legally.

Monthly billing, based on the amount of storage space you have booked, gives you complete control and transparency over your costs.

We also take care of the migration of old data.



## BENEFITS



### DIGITAL AND TIME-SAVING:

Place your invoices and other documents directly into your archive, e.g. via e-mail or direct upload.



### SECURE AND LEGALLY COMPLIANT:

Your data is stored in **eurodata's** own high-performance, ISO/IEC 27001-certified data centre in Saarbrücken, which we use as part of the **eurodata** group.



### PLANNABLE AND TRANSPARENT:

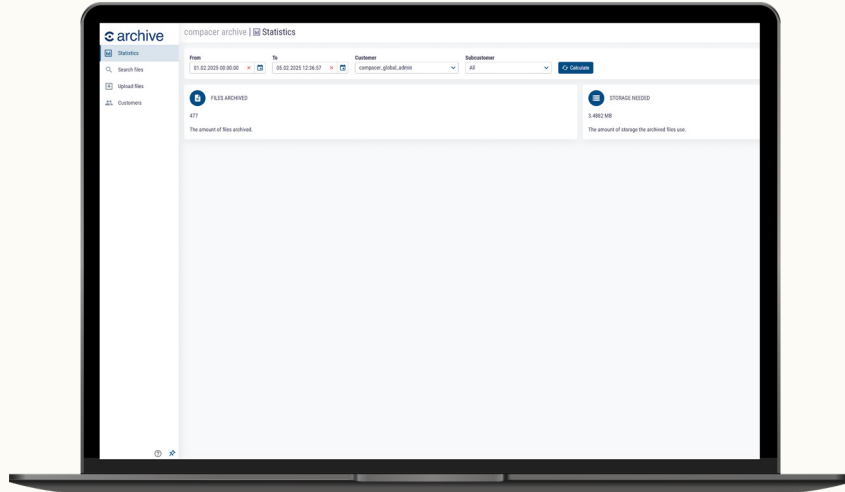
We bill your transactions monthly according to storage usage. This gives you peace of mind for the long term. We can also migrate your old data for you.



### MOBILE AND FLEXIBLE:

The cloud-based **compacer archive** is available everywhere, all you need is a web browser. No hardware, no maintenance, no operating costs. Save money!

## COMPACER ARCHIVE FEATURES OVERVIEW



### Central archiving

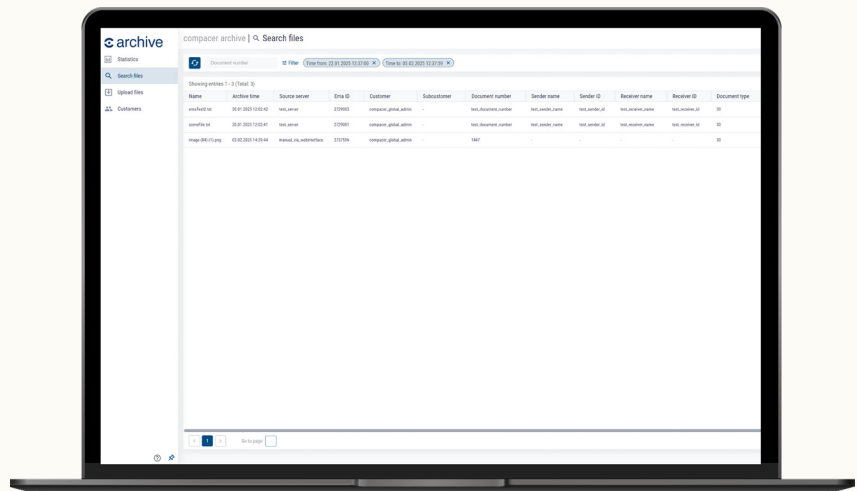
- Archiving of any type of document (invoices, contracts, images...) with attributes
- Automatic archiving of cash register data possible (e.g. journals, daily reports, inventories)
- Archiving for sub-clients
- Linking of documents (e.g. delivery note and invoice)
- Statistical analysis: archived documents, storage, costs

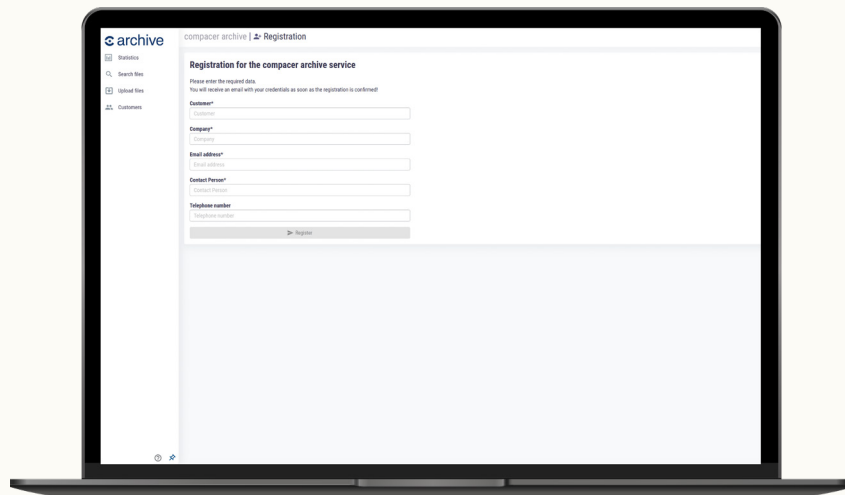
### View all documents at a glance

- Create a link to view related files
- Overview of sub-customers
- Export via download of individual and related files (zip)
- Request a download link for all archived documents of a customer (sub-customer) within a certain time period

### Convenient search

- Attribute and full text search
- Keyword search
- File preview
- Online-Access via web browser





## Registration Management

- Dynamic registration of new users
- Automatic delivery of access keys and documentation
- Create and manage group assignments or organisational units

## Especially for administrators

- Manage all customers and sub-customers
- Edit customer data
- Delete customers
- Independent API connection / integration possible via interface documentation



Want to know more about archiving?  
**compacer archive – digital and secure archiving**